

**Memorial Northwest Common Area Management Committee
Meeting Minutes
June 1, 2016 – MNW Community Center**

Committee Members:

	Present?		Present?
Kelley Minor, Chair	X	Allison Caraway	X
Robin Lent	X	Louis Hallewell	
Carol McNally	X		
Candice Cowan			

Business Occurring Since the Last Meeting (4/22/16 – 6/1/16):

- Light fixtures at Deep Pines/Louetta were stolen and replaced for \$2255. Electrician had fixtures engraved with “MNW” as a courtesy.
- Graffiti noticed on Theiss Mail Fencing. Tim McWilliams notified.
- Graffiti noticed on street signs. Harris County notified.
- Major improvements to community center and entrance monument plantings, including changes made to improve traffic safety
- Sprinklers have been adjusted as necessary
- **VOTE: approve installation of water faucets at all entrance monuments where they don't exist, at a cost of \$75/ea, seven in total. Robin made the motion, Carol seconded, and four voted yes (two did not vote).**

Issues Discussed:

1. Rotted Deck near courts 7 and 8
 - Deck is rotted and constantly has 5” of water under it.
 - Mr. Searcy feels this water is pool-related
 - The deck is not used by the tennis players, per Robin.
 - Kelley to email Sandy Remson and Bryan Thomas to see if they agree with us having the deck removed.
2. Tallow trees in walking path area
 - Chinese tallow trees are invasive and need to be removed.
 - At last count there were over 70 trees, some of which are multi-trunked.
 - Cost is approximately \$5,000 to remove and grind stumps.
 - **VOTE: Have tallow trees removed over the summer if reserve funds can be used. Robin proposed, Carol seconded, all were in favor.**
3. Drainage work in walking path area
 - Received a bid of \$1800 + (\$140/hr for two of the areas) for drainage work, including:
 - Area with concrete table near pro shop (where pear tree was removed)
 - Truck entrance (double gates)
 - Back of 9 & 10 (raise, make stream to central water source, which could be filtered at a later date)

- Have him look at the leak near the wood deck
 - Removal of tallows should occur before drainage work
 - Robin to speak with Texas A&M to have them visit MNW and give talk on flooding, drainage, and rain gardens
 - **VOTE: Have drainage work performed over the summer if reserve funds can be used. Robin proposed, Carol seconded, all were in favor.**
4. Powerwashing
 - Remind Ann to have John finish powerwashing the Louetta wall on both sides of Deep Pines
 5. Monuments
 - Get bid to have Aylesbury cleaned up
 - Seek bid on cleaning the Vintage Wood cul-de-sac island (has dead ivy, currently)
 - Seek bid on refurbishing some of the cul-de-sacs with crushed granite
 6. Christmas decorations
 - Allison meeting with one vendor on 6/2. They've cancelled on her several times already
 - This effort has been difficult to get off the ground. We know a couple of residents who don't want to join a committee but might be willing to help with this project. Kelley to reach out.
 7. Flags at entrances
 - Carol indicated that this would not be a Boy Scout project
 - Ladybugs are considering using KHS for this service
 - Goal is to have the flags in place beginning 9/1.

Next meeting Wednesday, June 22nd at 8:00 p.m.