

**Memorial Northwest Common Area Management Committee
Meeting Minutes
August 17, 2016**

Committee Members:

	Present?		Present?
Kelley Minor, Chair	X	Robin Lent	X
Carol McNally	X	Allison Caraway	X
Louis Hellewell			

Business Occurring Since the Last Minutes (7/24/16):

- Multiple irrigation repairs needed
 - **VOTE:** Have irrigation repaired with budget of \$3500. Motion was made by Robin, seconded by Allison. The motion passed.
- It was noted that recent grounds work performed by Noack Maintenance & Landscaping was not to our specifications. Robin to follow up with Mr. Noack. No response as of 8/19. We've asked SCS to hold his invoices for now.

Issues Discussed:

- Christmas decorations
 - Allison secured quotes from two vendors, for the five external entrances
 - We would like to secure quotes from one or two more vendors
 - Esanet Benedict and Angela Bullock have volunteered to assist with this endeavor, and Robin will ask Judy Gordon for vendor recommendations
- Blue Ribbons along Champion Forest Drive
 - The committee expressed its appreciation for the wonderful gesture enacted by our community
 - Unfortunately, time and the elements have caused the condition of the ribbons to deteriorate
 - **VOTE:** Contact residents who installed the ribbons. Express our appreciation, and ask that they be removed. Pen letter to contract deputies conveying our gratitude for their service, letting them know that removal of the ribbons in no way constitutes any diminishment of our support. Motion was made by Carol and seconded by Robin. The motion passed.
 - **ADDITIONAL VOTE:** Request that ribbons be left up until mid-September. Look into a similar appreciation effort during National Police Week in May. Motion was made by Kelley and seconded by Carol. The motion passed.

- Stump grinding behind Community Center
 - A \$500 quote was received to grind the stumps behind the Community Center.
 - **VOTE:** Have the stumps ground for \$500. Motion was made by Robin and seconded by Carol. The motion passed.

- Drainage behind Community Center
 - Robin noted that the retaining wall near the southeast corner drain was damaged. Kelley to ask that John Ferris re-stack the material.

- Sprinkler repairs
 - There is a line break at Champion Forest and Silver Shadows. Robin to have Brookway repair it.