## MEMORIAL NORTHWEST HOA ARCHITECTURAL REVIEW APPLICATION

In an effort to maintain property values, deed restrictions require that all exterior changes be approved by the Architectural Control Committee prior to commencing work. Their evaluation addresses architectural harmony, color, location, minimum construction standards, and restrictions. Please consult your deed restrictions and the ACC Guidelines for additional information. If your change has not been approved, the Committee has the right to demand removal of the improvement/change from the property.

## COMPLETE THIS FORM IN DETAIL. INCOMPLETE FORMS CANNOT BE PROCESSED AND WILL THUS BE DENIED.

OWNER NAME:		PROJECT DURATION (days):	
MAILING ADDRES	S:	PHONE:	
CITY:	STATE:	ZIP:	EMAIL:
	SS (if different from Mailing Addr	(acc).	

PROPERTY ADDRESS (if different from Mailing Address):

## **REQUESTED IMPROVEMENTS/CHANGES**

			REQUIRED INFORMATION (attach on additional page)		
HOME / GARAGE	Siding/Wood	🗆 Repair 🛛 Replace 🛛 Paint	Paint sample(s)* and where on the home they'll be used (trim, shutters, siding, etc.)		
	Brick	🗆 Repair 🗌 Replace 🔲 Paint	Paint sample(s)* and where on the home they'll be used (trim, shutters, siding, etc.)		
	Roof	🗆 Repair 🛛 Replace	Manufacturer, style, color, warranty period		
	Door	🗆 Replace 🛛 Paint / Stain	Style, material, paint/stain sample*		
	Garage Door	🗆 Replace 🛛 Paint	Style, material, paint sample*		
	Windows		Style, color, elevation drawings/photos showing which windows are being replaced (or indicate all)		
	Room Addition		Survey map showing location, plans, elevation drawings, materials, paint samples*		
EXTERIOR STRUCTURES	Patio/Deck	🗆 New 🗌 Replace	Survey map showing location, plans, materials, any paint/stain samples*		
	Patio Cover	🗆 New 🗌 Replace	Survey map showing location, plans, elevation drawings, materials, any paint/stain samples*		
	Pergola	🗆 New 🗆 Replace	Survey map showing location, plans, elevation drawings, materials, any paint/stain samples*		
	Storage Shed	🗆 New 🗆 Replace	Photo of style and color, material, height, location marked on survey map including distance from fences		
EX I	Fence	🗆 New 🗆 Replace 🗆 Stain	Survey map showing location of fence, materials, height		
S	Mailbox		Photo of style and color, material. If relocating, include survey with old and new positions marked.		
	Pool	🗆 New 🗆 Remodel	Survey map showing planned location, including distance from each fence and pump equipment location. Plans showing style. The homeowner is solely responsible for any necessary approvals or permits from utility providers or Harris County.		
LANDSCAPE	Tree(s)	□ New □ Replace □ Remove	Survey map showing location of tree(s) being removed and/or added. Species of tree(s).		
	Flowerbeds	□ New □ Redesign □ Remove	Plans, including new plant varieties. Mockups would be helpful. Please note that requests to remove flowerbeds along the foundation of the home will not be approved.		
	Fountain	□ New □ Replace	Photo of style and color, material(s), height, location marked on survey		
	Exterior Lighting	🗆 New 🗆 Replace	Lighting plans (location) including direction and lumens for each light source		
OTHER	Solar Panels	🗆 New 🗆 Replace	Drawings of where panels will be installed		
	Play Structure	□ New □ Replace	Photo of style and color, material(s), height, location marked on survey map		
	Basketball Goal	🗆 New 🗆 Replace	Photo of style and color, material(s), height, location marked on survey map		
	Flagpole	New  Replace	Photo of style and color, material(s), height, location marked on survey map		
	Other		· · · · · · · · · · · · · · · · · · · ·		
		lost common requests and is not a complete li ed (full color) paint chips, or as images from th	st of projects for which approval must be obtained. Refer to the ACC guidelines for more information. e manufacturer website.		

Who will perform the work? Name/Company:

## INSTRUCTIONS

Submit this application and the requested information via email to **accapp@mnwhoa.org**. Your application will be returned if the necessary information is not included. Please make sure to sign the form before submitting. We can only accept applications from and communicate with homeowners, not contractors.

If you have more than one improvement to be made, please submit on a single application.

I request a response as quickly as possible but agree not to begin the project until a response is received. I understand the Committee members are not architects and do not endorse any products or services.

SIGNAT	URF	OF	HOME	OWNER
		<u> </u>	1 O MIL	OWNER

Phone:

Memorial Northwest HOA | 17440 Theiss Mail Route Rd | Klein, Texas 77379 | Telephone: 281.376.4001 | E-mail: info@mnwhoa.org